

**TOWN OF MAXTON  
BOARD OF COMMISSIONERS TOWN MEETING  
March 18, 2025 7:00 p.m.  
Minutes**

The Board of Commissioners of Maxton, North Carolina met in formal session in the meeting chambers of the Town of Maxton Town Hall located at 201 McCaskill Avenue Maxton, North Carolina at 7:00 p.m.

Attendees: Mayor Christopher Bethea- McDougal, Mayor Pro Tem Virgil Hutchinson (Absent), Commissioner Toni Bethea, Commissioner Michael Hines, Commissioner Paul McDowell, and Commissioner Victor Womack

Staff Present: Town Manager Angela Pitchford, Town Clerk Amber Quatkemeyer, Finance Director Jasmin Mason, Town Attorney Timothy Snead, Police Chief Schirra Johnson, Public Works Director Desoney Diggs, and Wastewater Director Dennis Freeman.

**Call to Order-** Mayor Christopher Bethea-McDougal

**Invocation-** Commissioner McDowell

**Does any member have any known conflict of interest and appearances of conflict with respect to any matter coming before the board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.** None

**Approval of Consent Agenda:**

1. Minutes from Board Meeting of February 18, 2025

Mayor Bethea- McDougal request a motion to approve the Consent Agenda. Commissioner McDowell made the motion to approve the Consent Agenda and it was seconded by Commissioner Bethea. The vote was unanimous and the motion carried.

**Approval of Proposed Agenda:**

Mayor Bethea- McDougal request a motion to approve Proposed Agenda. Commissioner Womack made the motion to approve the Proposed Agenda and it was seconded by Commissioner McDowell. The vote was unanimous and the motion carried.

**Old Business:**

**a) FY 2023-2024 Audit Review**

Mayor Bethea-McDougal introduced Meredith Singletary of Preston & Douglas Law Firm. Ms. Singletary expressed that during the Financial Audit there were no findings noted. She stated that Myra Tyndall did a great job providing any information that was requested. Ms. Singletary went on to state that there were no overages and only one journal entry. There were no disagreements found and the Town currently has six million dollars in unrestricted funds.

**New Business:**

a) Budget Amendment for Insurance Reimbursement

Mayor Bethea-McDougal requested a motion to approve the Insurance reimbursement totaling \$24,594.60. Commissioner McDowell made the motion to approve and Commissioner Womack seconded the motion. The vote was unanimous and the motion carried.

b) LRCOG Architect Proposal

Mayor Bethea-McDougal introduced Craig Usher of the LRCOG to present the proposal. Mr. Usher stated that they had put the bid out and received three proposals with Kevin Cole and Associates being the lowest. Mr. Usher stated that they would like to have a meeting with the Board as soon as possible to finalize the expectations. The Board proposed a meeting to be held on April 3, 2025 at 10:00 am.

c) Resolution Approving the Updated CDBG-1 Compliance Policies and Plans

Mayor Bethea-McDougal requested a motion to approve the updated compliance policies and plans. Commissioner McDowell made a motion to approve and Commissioner Womack seconded the motion. The vote was unanimous and the motion carried.

d) Approval of the Maxton Ultimate

Commissioner Bethea stated that the Committee has decided to move the event to Rob Henderson Park. Attorney Snead suggested that since Rob Henderson Park is owned by the county that we may have no need for any approval. Mayor Bethea-McDougal requested a motion to table the topic. Commissioner McDowell made the motion to table and Commissioner Bethea seconded the motion. The vote was unanimous and the motion carried.

e) Resolution Approving the Local water Supply Plan

Mayor Bethea-McDougal requested to motion to approve the resolution. Commissioner Womack made the motion to approve and Commissioner Bethea seconded the motion. The vote was unanimous and the motion carried.

**Public Forum: (2 MINUTES ONLY)** NOTE: Please state your full legal name. The board & staff will not respond to individual comments or questions during the public forum. If you want our staff members to follow up with you, you can give your address and phone number to the Town Clerk. **None**

**Reports:**

**Recreation**

Mary McNeill stated that there will be a food give-a-way on Thursday, March 20, 2025. They are also hosting the Spring Festival on April 12, 2025 and are accepting donations and volunteers for the event.

### **Police Department**

Chief Johnson stated the officers have received 258 calls for service in the past month. The department has had 28 offenses and 113 citations. They recently carried out a large drug bust which took in a large amount of firearms and narcotics. Mr. Johnson stated that they may have two new officer coming on board in the near future.

### **Commissioners Report**

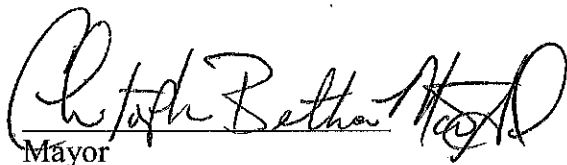
Commissioner McDowell invited everyone to join in on the lent services coming up. He also reminded everyone that the Community Clean-up will be on April 11<sup>th</sup> -12<sup>th</sup> and the next meeting for the clean-up will be March 28<sup>th</sup> at 2:00pm.

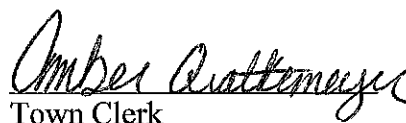
Commissioner Womack reminded everyone to not put grease and wipes into the sewer system.

Mayor Bethea-McDougal invited everyone to a community cook-out that will be held at Rob Henderson Park on April 19<sup>th</sup>.

### **Adjourn**

Mayor Bethea-McDougal request a motion to adjourn the meeting. Commissioner Womack made the motion to adjourn and Commissioner Bethea seconded the motion. The vote was unanimous, motion carried.

  
Mayor

  
Town Clerk