

**TOWN OF MAXTON  
BOARD OF COMMISSIONERS TOWN MEETING  
May 9, 2023, 10:00 a.m.  
Minutes**

The Board of Commissioners of Maxton, North Carolina met in formal session in the meeting chambers of the Town of Maxton Town Hall located at 201 McCaskill Avenue Maxton, North Carolina at 10:00 a.m.

Attendees: Mayor Paul Davis, Mayor Pro Tem Virgil Hutchinson, Commissioner Toni Bethea, Commissioner Elizabeth Gilmore, Commissioner Paul McDowell, and Commissioner Victor Womack.

Staff Present: Town Manager Angela Pitchford, Town Clerk Michael Cousar, Finance Myra Tyndall and Ursula Goins, Accounts Payable Jasmin Mason, Chief William Davis, Public Works Director Preston McKenzie, and Water and Wastewater Director Dennis Freeman.

**Call to Order-** Mayor Paul G. Davis

**Invocation-** Commissioner Victor Womack

**Does any member have any known conflict of interest and appearances of conflict with respect to any matter coming before the board today? If so, please identify the conflict and refrain from any participation in the particular matter involved. None**

**Adoption of Proposed Agenda**

Mayor Davis request a motion to approve Proposed Agenda. Commissioner Gilmore made the motion to amend the proposed agenda and add item i) Beautification Proposal, item j) Christmas Decorations, and item k) Tree Board Proposal and it was seconded by Commissioner McDowell. The vote was unanimous and the motion carried.

**New Business:**

a) Zacchaeus Legal Services Contract  
Board of Commissioners took no action.

b) Wither-Ravenal Proposal for Stormwater Assessment  
Mayor Davis request a motion to approve Wither-Ravenal proposal for Stormwater Assessment. Commissioner Womack made the motion and it was seconded by Commissioner McDowell. The vote was unanimous and the motion carried.

c) Maxton Housing Camera System  
Board of Commissioners took no action.

d) Robeson County Public Library Budget Request

Director of Robeson County Library System, Mrs. Katty Fountain explained a five (5) year benchmark funding plan that she proposed in the library budget request. The budget request is for the Town to progress to benchmark 1, which would increase the Town's library budget to cover 30% of library operational cost increasing the budget from \$17,000 to \$20,748.00 for the 2023-24 fiscal year.

Board of Commissioners tabled the Robeson County Public Library budget request.

e) NCLM 2023 Insurance Increase

Board of Commissioners took no action.

f) Scotland County Board of Election 2023 Municipal Election Proposal

Board of Commissioners tabled the Scotland County Board of Election 2023 Municipal Election Proposal.

g) Freight Building Contract

Board of Commissioners tabled the Freight building contract.

h) Department Head Budget Needs List for Fiscal Year 2023-2024

Public Works Director Preston McKenzie submitted the following for the 2023-24 proposed budget:

- 2016 Ditch Withch FX25 \$32,200.00
- Trailer mounted Sewer Jetters-Boss Jet Max \$22,995.00

Water and Wastewater Director Dennis Freeman submitted the following for the 2023-24 proposed budget:

- Parts for lift stations \$4,684.70
- Two (2) rotating assembly for lift stations \$8,687.00
- Tow (2) pump for return sewer plant \$7,216.00
- Unexpected repairs/replacement for equipment (water) \$50,000.00
- Unexpected repairs/replacement for equipment (wastewater) \$50,000.00
- Skid steer (3 quotes ranging from \$52,000.00 to \$64,000.00)

Police Chief William Davis submitted the following for the 2023-24 proposed budget:

- 5 police vehicles
- Updated laptops for police cars
- LPR license plate reader
- Two (2) desktop computers

Mrs. Jamie Smith submitted the following for the 2023-24 proposed budget:

- Request to have remaining fiscal year funds rollover to 2023-24 budget
- Request electrical receptors at Beachum Park
- Four (4) commercial grade electrical cords
- Tables and tents

i) Beautification Committee Proposal

Commissioner Gilmore said the Beautification Committee will be submitting its budget proposal after the Tree Board proposal. Board of Commissioners took no action.

j) Christmas Decorations

Commissioner Gilmore said the Town needs new Christmas decorations and it should be considered in the new fiscal year budget. Board of Commissioners took no action.

k) Tree Board Proposal

Mrs. Diane Dixon representing the Tree Board spoke about the need to remove the dead trees on Main Street and on other Town-owned properties. With the removal of the dead trees Mrs. Dixon proposed planting other trees in their place. Board of Commissioners took no action.

Mayor Davis request a motion to approve NCLM 2023 Insurance increase. Commissioner Gilmore made the motion and it was seconded by Commissioner Womack. The vote was unanimous and the motion carried.

**ADJOURN**

Mayor Davis request a motion to adjourn the meeting. Commissioner McDowell made the motion and it was seconded by Commissioner Womack. The vote was unanimous and the motion carried.



Paul Davis, Mayor



Michael D. Cousar, MBA