**September 17, 2019**

**TOWN OF MAXTON**

**BOARD OF COMMISSIONERS MEETING**

**September 17, 2019 at 7:00 p.m.**

**MINUTES**

The Board of Commissioners of Maxton, North Carolina met in formal session in the meeting chambers of the Town of Maxton Town Hall located at 201 McCaskill Avenue Maxton, North Carolina at 7:00 p.m.

Attendees: Mayor Emmett Morton, Mayor pro Tem Virgil Hutchinson, Commissioner Elizabeth Gilmore, Commissioner Paul McDowell, (absent) Commissioner Victor Womack, Commissioner James McDougald, Town Manager Roosevelt Henegan, (absent)Finance Myra Tyndall, Attorney Timothy Snead, Tax Collector Angela Pitchford, Town Clerk Jacqueline Johnson Utility Billing Clerk Rosemary Wilkerson, Lieutenant Sanderson

# **FORMAL SESSION Call Meeting to Order**- Mayor Emmett Morton

**Invocation**- Commissioner James McDougald

**Does any member have any known conflict of interest and appearances of conflict with respect to any matter coming before the board today? If so, please identify the conflict and refrain from any participation in the particular matter involved.**

**Adoption of Proposed Agenda**

Mayor Morton request a motion to adopt the proposed agenda Commissioner McDowell made the motion, seconded by Commissioner Gilmore the vote was unanimous, motion carried

## **Approval of Consent Agenda**

1. Minutes from Board Meeting/ Public Hearing of August 20, 2019

2. Tax Adjustments – August 13- September 12, 2019

Mayor Morton request a motion to approve the consent agenda Commissioner Gilmore made the motion, seconded by Mayor Pro Tem Hutchinson the vote was unanimous, motion carried

**RECOGNITIONS:**  NONE

**OLD BUSINESS:**

**Adopt/Approve CDBG Public Hearing Minutes**

Mayor Morton request a motion to approve the CDBG public hearing minutes Mayor Pro Tem Hutchinson made the motion, seconded by Commissioner McDowell the vote was unanimous, motion carried

**NEW BUSINESS**

1. **Approval for Town Manager to sign checks**

Mayor Morton request a motion to approve Town Manager Henegan to sign checks McDougald made the motion, seconded by Commissioner McDowell the vote was unanimous, motion carried

1. **Review information for CDBG Neighborhood grant**

Bob Taylor from -Martin/WithersRavenel briefly discussed the CDBG grant bylaws, policy and procedure on how to apply for the grant, he mention the board has to start by appointing residents to form a housing selecting committee. Morton request a motion to start taking application to form a housing committee and ask that all interested citizens put in a board application at the Town Office, Commissioner McDougald made the motion, seconded by Commissioner McDowell the vote was unanimous, motion carried

1. **Amend Town of Maxton Solid Waste Policy to add item 1(a)**

After a brief discussion on amending the solid waste police for the citizens to remove carts from the road once the can is dumped. Mayor Morton request a motion to table amending the policy until the board schedule a workshop to further discuss to amend the policy. Commissioner McDougald made the motion, seconded by Commissioner McDowell the vote was unanimous, motion carried

1. **Housing Authority Appointment (Mayor appointed seat)**

Mayor briefly read out the three applicants that applied for the Housing Authority seat, Jacqueline Roberson, Helen Darton, and Hattie McEachin. Mayor Morton appointed Hattie McEachin to fill the vacant Housing Authority Seat for a five year term.

1. **Library Board Appointments**

Mayor briefly read out the three applicants that applied for the Maxton Library Board, Jane James, Patricia Johnson, Paul Davis, Mayor Morton request a motion to approve the said names be appointed to the Library Board, Commissioner McDougald made the motion, seconded by Commissioner Gilmore the vote was unanimous, motion carried

1. **Adjust 6 Patrol Officers pay by $1.00 per hour**.

Mayor Morton request a motion to approve the $1.00 adjustment per hour pay increase for the (6) patrol officers pay, Commissioner Gilmore made the motion, seconded by Commissioner McDowell the vote was unanimous, motion carried

1. **Approve Budget Amendment for Patrol Officers Pay increase $17,000**

Mayor Morton request a motion to approve the budget amendment $17,000 for the Patrol Officers pay increase effective this pay period, Commissioner McDowell made the motion, seconded by Mayor Pro Tem Hutchinson the vote was unanimous, motion carried

1. **Donation of Property at the Point near Scotland Forrest**

Mayor Morton briefly discussed he met with Betty Hasty, Mac Henderson reference to the land owned by both parties at the point near the welcome to Maxton sign west of highway 74 to donate a portion of the land to the Town of Maxton, Mayor Morton request a motion to accept

the donated land, Commissioner Gilmore made the motion, seconded by Commissioner McDowell the vote was unanimous, motion carried

**PUBLIC FORUM (2 MINUTES ONLY)** NOTE: Please state your full legal name, address, and phone number the board & staff will not respond to individual comments or questions during the public forum. The appropriate staff member will follow up if needed.

* Aggie Deese- 106 Smith Street concern again was the vacant property located at 536 North Patterson Street and ask can the town at least cut the grass the property is creating snakes and other rodents that is affecting her property
* Mary McNeill- 401 Central Street concern a leaking fire hydrant, also the corner of Central and Van Streets need to be paved it was over looked during the paving of Central Street
* Diane Dixon – 402 North Patterson Street thanked the Board for assisting in having the road paved on Cottingham and corner of Patterson Streets.
* Willis Sullivan-309 North Patterson Street mention he was glad to see the front door of the Patterson Building open for the meeting, also he thanked the board for consideration in updating the rollout policy.

**REPORTS** –

* Manager Henegan briefly mention the Town did not sustain any damages for Hurricane Dorian and the town followed through with all the requirements and preparations for the storm.
* The Town is in the process of place a fence between the property and the Learning Academy to avoid trespassing on the resident property. Once we receive the quotes for the price to install the fence the process will began.
* The odor in the Town Hall building that was causing the employees to feel quizzie was resolved after preforming a smoke test it was detected that an old pipe had to be replaced.
* Lastly a letter was sent to Robeson County Manager Kelly Blue from the Town of Maxton acquiring about the RB Dean School vacant building be donated to the Town of Maxton, no response as of yet form Ms. Blue.

**Police** – Lieutenant Sanderson was at meeting no report given

**Mayor**

* Mayor Morton briefly mention that the Town had no damages from hurricane Dorian
* Lastly the annual fall festival will be held on October 12 at Beachum Park from 5:00p.m. until 8:00 p.m. food, games entertainment, also this year event will include a movie bring your chairs, blankets and enjoy the fun.

**COMMENTS**

**Commissioners**

* **Commissioner McDowell** concern was bushes on the corner of South Florence and Carolina Streets needs to be cut back from the right aways to see the oncoming traffic
* **Commissioner McDougald** also had concerns with bushes at the Housing Authority Office is blocking the right away of traffic on the corner, lastly the grass at RB Dean school needs to be recut or get permission from RC School to cut the grass.
* **Commissioner Gilmore** concern was for the Town to get in touch with DOT to consider slowing the traffic down on HWY 71, it is very dangerous when you trying to leave you yard, it was also mention if the Chief will consider patrolling the area more often.

**ADJOURN**

Mayor Morton request a motion to accept adjourn the meeting, Commissioner McDowell made the motion, seconded by Commissioner Gilmore the vote was unanimous, motion carried

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Emmett Morton, Mayor Jacqueline M Johnson, CMC