

**Board of Commissioners Meeting**  
**Work Session - 7:00 PM**

**Present:** Mayor Lillie A. McKoy; Commissioners: Dean, McLean, Morton, Oxendine and Mayor Pro Tem McLaurin

**Absent:** None

**Staff Present:** Town Manager Tatum, Town Clerk Roberson, Finance Clerk Tyndall and Police Chief McDowell

**Also present:** Commissioner-Elect Morrison, Senator David Weinstein

Mayor Lillie A. McKoy called the December 11, 2007 work session of the Town of Maxton Board of Commissioner to order at 7:05 p.m.

**Invocation** was given by Mayor Pro Tem McLaurin.

**WORK SESSION**

**1. PARTF – Beacham Park and Academy Site**

Town Manager Tatum stated that the Robeson County consultant for Parks and Recreation Trust Fund was invited to come to Maxton to look at the Beacham Park, the academy, the ball field and the old gymnasium. His feeling was that the town had a good plan in mind for a recreational complex and encouraged us to apply. The PARTF grant is due by January 30, 2007. This grant requires a 50% match. Staff is in the process of getting an appraisal report and survey. Mr. Beacham has indicated that he is willing to consider donating part and selling part and would like sell it as a bundle with the academy. If we are able to qualify for this grant, the value of his donation would also be eligible as match. Town Manager Tatum talked with the consultant about a phased project, consisting of acquisition of the park, then the academy, then development. Since Mr. Beacham is now willing to consider donation of a portion, it might be feasible to acquire the entire bundle, which will eliminate the second acquisition phase and allow us to apply for the development funds sooner. Town Manager Tatum stated that staff is requesting permission to proceed with applying for this grant and conduct a series of community meetings to gain input from the citizens. Keep in mind that the Golden Leaf Foundation will be taking applications again in the fall of 2008 and we may be able to secure the entire amount needed to match PARTF funds for the development phase. Mayor McKoy stated that Mayor George Paris of Red Springs has done the survey. Commissioner Oxendine asked, if the Board of Education will let us have the old gymnasium? Town Manager Tatum replied that the Board of Education is building a new gym for Townsend and that she and Mayor McKoy have met with the county about the building.

**2. Lumbee Bank Signatory Resolution**

This resolution is necessary to provide signatures of staff on our signatory authorization form for all bank transactions.

**3. Gang Prevention Grant**

As previously mentioned, the Police Department has completed the gang prevention grant in the amount of \$40,666.08 and \$42,699.38 for the first and second years respectively. This grant will pay for a two year police position specifically geared to gang prevention and suppression. Mayor Pro Tem McLaurin asked if there is a requirement to retain officers. Town Manager Tatum replied that there is no condition to retain officers. Commissioner McLean asked if the Town will be eligible to re-apply. Town Manager Tatum replied that they are not sure if it will be funded past two years.

**4. CDBG Budget Ordinance**

This ordinance is required by the Local Government Commission for the proper administration of funds and to comply with CDBG program requirements.

**5. 2006-2007 Audit Report**

Town Manager Tatum reminded the Board that John Masters presented the audit on last month and asked if there were any questions. There were no questions. She stated that the item is placed in Old Business for vote.

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**AGENDA**

**Regular Meeting**

**Welcome by Mayor Lillie McKoy**

Mayor Lillie A. McKoy called the December 11, 2007 regular session of the Town of Maxton Board of Commissioner to order at 7:30 p.m.

**Present:** Mayor Lillie A. McKoy; Commissioners: Dean, McLean, Morton, Oxendine and Mayor Pro Tem McLaurin.

**Absent:** None

**Also present:** Senator David Weinstein and Commissioner-Elect Morrison

**Staff Present:** Town Manager Tatum, Town Clerk Roberson, Finance Clerk Tyndall, Police Chief McDowell, Tax Collector Pitchford, Utility Clerk Johnson and Town Attorney Grady Hunt.

**Invocation** was given by Rev. Robert Fairley.

**CONSENT AGENDA**

1. Minutes:

Regular Meeting: November 13, 2007

Mayor Pro Tem McLaurin motioned to approve the Consent Agenda and to add Tax Adjustments for September 2007 – November 2007 to the 2<sup>nd</sup> Consent Agenda. Commissioner Dean seconded. The vote was unanimous.

**INTRODUCTION OF NEW STAFF - None**

**OLD BUSINESS**

**1. 2006-2007 Audit Report**

Commissioner McLean motioned to approve the 2006-2007 Audit Report. Commissioner Oxendine seconded. The vote was unanimous.

**CEREMONIAL**

**Oath of Office**

Mayor McKoy and Mayor Pro Tem McLaurin took seats in the audience. Senator Weinstein commended Mayor McKoy and the current Board for the outstanding work the Town of Maxton has done.

1. **Mayor Gladys Dean** – Oath of Office was administered by Senator Weinstein.
2. **Commissioner Vivian Brown-Morrison** – Oath of Office was administered by Former Mayor McKoy.
3. **Commissioner Emmett Morton** – Oath of Office was administered by Mayor Gladys Dean.
4. **Commissioner Ray Oxendine** – Oath of Office administered by Rev. Robert Fairley

**Appointment of Commissioner – Vacant Board Position**

Mayor Dean opened the floor for nominations of persons to fill the vacant Board position. Commissioner Oxendine nominated James McClanathan. Commissioner McLean nominated Lillie A. McKoy. Mayor Dean entertained a motion to close the nominations on the two said names. So moved by Commissioner Morton and seconded by Commissioner McLean. Motion carried. Mayor Dean called for the vote.

1. Lillie A. McKoy: 2-For - Commissioner Morrison and Commissioner McLean
2. James McClanathan: 2-For - Commissioner Morton and Commission Oxendine

Mayor Dean declared a tie-vote and cast the deciding vote for James McClanathan.

**Oath of Office**

Former Mayor McKoy administered the Oath of Office to Mr. McClanathan.

**Election of the Mayor Pro Tempore**

Mayor Dean opened the floor for nominations for the election of Mayor Pro Tempore. Commissioner Oxendine nominated Commissioner Emmett “Chip” Morton. Commissioner

Morrison nominated Commissioner Sallie McLean. Mayor Dean closed the nominations on the two said names.

1. Commissioner McLean: 2-For - Commissioner McLean and Commissioner Morrison.
2. Commissioner Morton: 3-For - Commissioner Oxendine, Commissioner Morton, and Commissioner McClanathan.

Commissioner Emmett “Chip” Morton was elected Mayor Pro Tempore.

### **CONSENT AGENDA**

1. Resolution Honoring former Commissioner Geraldine McLaurin
2. Resolution Honoring former Mayor Lillie A. McKoy
3. Lumbee Bank Signatory Resolution
4. CDBG Project Budget Ordinance
5. Tax Adjustments for September 2007 – November 2007

Mayor Pro Tem Morton motioned approval of the Consent Agenda. Commissioner Oxendine seconded. The vote was unanimous.

### **SPECIAL PRESENTATIONS**

Mayor Dean and Town Manager Tatum made the following presentations:

1. Mayor Dean stated to Former Mayor Lillie A. McKoy that it has been a pleasure and that she has enjoyed working with her. She went on to read “Resolution 2007-12-02 Commending and Expressing Appreciation to Mayor Lillie A. McKoy”. Former Mayor McKoy was presented a Plaque, Name Plate and Departure Gift. Former Mayor McKoy gave departure comments giving God the Glory and thanking Him for the citizens and all that they have done. She concluded by saying, “God loves you and so do I”.
2. Mayor Dean stated to Former Mayor Pro Tempore Geraldine McLaurin that it was a pleasure to work with her as Commissioner and thanked her for all that she has done. She went on to read “Resolution 2007-12-03 Commending and Expressing Appreciation to Mayor Pro Tempore Geraldine McLaurin”. Former Mayor Pro Tempore McLaurin was presented a Plaque, Name Plate and Departure Gift. Former Mayor Pro Tempore McLaurin gave departure comments thanking God for service to the Town of Maxton for sixteen years. She stated many of her achievements to the Town and expressed her dismay that Blacks are no longer the majority on the Board. She concluded by saying, “May God continue to Bless and keep you”.

### **NEW BUSINESS – None**

### **REPORTS**

#### **1. Commissioner’s Reports - None**

#### **2. Manager’s Report – Not Presented - Included in Packet**

**A. NC STEP** – No Leadership Team meeting was held this month. James McEachin, Roger Sheats and I met with Mr. John Delconte with Compass Communications, Inc. and Greta Anita Lint with Greta Anita Lint, LLC who would like to help market the

Town of Maxton through the NC Step Program. The meeting lasted from 1:30 pm until 9:00 pm and involved a tour of Maxton's primary commercial areas and an assessment of our business marketing needs.

**B. OSHA** – OSHA has agreed to include the town in their Consultative Service Program. This will prevent any compliance fines for the next two years. The program is non-punitive and works on an advisory basis.

**C. URGENT REPAIR PROGRAM**

Contractors have been selected for the ten properties previously bid. Construction will begin shortly as the weather permits.

**D. CDBG** – Most of the compliance issues are satisfied. We are working on the performance measures for submission within the next few days. The bid opening on November resulted in the receipt of 5 engineering bids and only 2 administrative bids. I am reviewing the engineering bids for recommendation to the board in January. The Administrative RFP was reissued to comply with CDBG advertisement requirements.

**E. Water/Wastewater** - The new water tower has not been operative for almost three years due to a failed radio transmission system. The town has only had use of the old tower, forcing us to switch to the Laurinburg Maxton Airport or Robeson County in times of need. This is costly and at times has cost thousands of dollars. I instructed Larry Combs to find someone capable of working with or replacing the current electronic system. An assessment was made by InstuLogic Corporation on December 1, 2007 which indicates that the system's control portion needs replacement and the transmission feeds need to be adjusted by increasing the length of the communication gable lines and raising the antennas to provide an unobstructed path for communication.

**3. Police Report – Not Present - Included in Packet**

**A.** The Activity Log Event Summary (Cumulative Totals) for the month of November 2007 and the November 2007 Monthly Gun report is included in the packets.

**ANNOUNCEMENTS**

**1. NC STEP Leadership Team Meeting** – January 4, 2008 at 7:00 pm.

**2. The Town of Maxton Employee Dinner** will be held on November 20, 2007 at 12:00 noon at the Freight Building Restaurant. We will be playing Chinese Christmas, so come prepared to have fun.

**3. The Robeson County Christmas Luncheon Social** will be held on December 14, 2007 from noon until 2 pm at the Robeson County Administrative Building.

**4. Training New and Existing Elected Office – Essentials of Municipal Government** January 8-10, 2008-Charlotte, January 23-25-Wilmington, February 5-7-Greenville, February 19-21-High Point, March 5-7-Asheville, March 26-28-Kitty Hawk

**5. Annual Senior Citizen's Christmas Extravaganza** – December 15, 2007 from 12 noon to 3:00 pm at the Queheel Fire Department.

**PUBLIC FORUM – No One Wished to Speak**

**CLOSED SESSION – No Closed Session**

**Adjournment**

Mayor Dean entertained the motion to adjourn. Commissioner Morton motioned to adjourn. Commissioner Oxendine seconded. The vote was unanimous. Meeting adjourned at 8:15 p.m.

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Mayor Gladys Dean

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Town Clerk Jacqueline Roberson, CMC